

ABOUT US

Established in 1991 R Benson is a family run business with a simple ethos - **to provide quality at a competitive price**. We take pride in delivering each project to the highest quality and safety standards, on time and on budget. We are currently experiencing a sustained period of growth and looking to grow our team by investing in the future of construction.

Based in Chesham we are a principal contractor providing construction and asset management solutions to affordable housing providers, educational institutions and commercial businesses across the South East. With a trusted team of directly employed trades people we deliver projects from new build and whole house refurbishment to planned preventative maintenance, decent homes, external works and insurance repairs.

ABOUT YOU

You are a self motivated person who has worked in the Social Housing sector dealing with customer care. You will also have the following:

- A full valid UK driving licence
- A good understanding of construction process and systems
- Have, or be prepared to apply for, an enhanced DBS check
- The ability to work as part of a team
- Good communication skills, both written and verbal
- Proficiency using office IT applications such as Microsoft Excel and Word or equivalent software
- The ability to take instruction and effectively carry out tasks

ABOUT THE ROLE

You will be site based and must be able to work on your own initiative with managerial guidance. You will be:

- Working closely with the residents and providing full support on any possible issues
- Working closely with the site manager to highlight any possible concerns with site safety or welfare to both residents and site operatives
- Working with the client and/or their representatives to ensure all expectations are being met
- Supporting the site manager with quality control, environmental and H&S requirements
- Producing and delivering literature to residents informing them of start dates / details of works etc.
- Recording and reporting any complaints made, ensuring that all complaints are dealt with professionally and are resolved in a timely manner
- Providing continual support to residents whilst works are being carried out to their property

HOW DO I APPLY?

To apply for this position please send your CV and a covering letter, stating why you would like to join the team, to info@rbensons.co.uk or R Benson, Unit 1, Anlgo Business Park, Asheridge Road, Chesham HP5 2QA.

If successful, you will be joining a company at an exciting time of growth. Training and career progression opportunities will be available for the right candidate. We are an equal opportunities employer.